



# TEAM MEMBER APPRECIATION WEEK 2015



Below are tips for continuing appreciation activities at your property/office year-round to celebrate our Team Members and recognize the great work we do every day.

### THANK YOU DAY

Designate one day each month (i.e., the first Monday) as "Thank You Day." Encourage Team Members to exchange thank you notes to recognize their peers.

### SWITCH UP THE FOCUS

Try changing your recognition focus each month. For example, you could focus on recognizing different behaviors (such as attention to detail) or different departments.

### "BEST OF" CONTESTS

Focus on a different area each day. Hampton Inn & Suites Nashville/Franklin (Cool Springs) holds a "Best of" contest week (or month) for different areas within one department. For example, for Housekeeping they had Tidiest Uniform, Neatest Housekeeping Cart, Friendliest Smile, and Cleanest Corridor.

### IT'S A SMALL WORLD

Consider celebrating a different nationality in your hotel each month. Try hanging flags in the the back-of-house Team Member areas, handing out cupcakes with mini-flags, or inviting Team Members to bring in their favorite dishes from their home country.

### SHARE THE PRAISE

When recognizing your Team Members, make sure to split it up between Front-of-House and Heart-of-House. Also, think of categories that are inclusive to all departments, such as funniest or most memorable catch.

### FREE RECOGNITION RESOURCE

Use custom materials to create high-impact recognition, without the cost. The materials that are located at [www.Hilton-Recognition.com](http://www.Hilton-Recognition.com) include a variety of high-impact tools that are easy to use and cost nothing. You'll find certificates, thank you cards, and much more. All content is customizable, including language.



Team Members include employees at corporate offices and owned, managed and franchised properties.